



Savitribai Phule Shikshan Prasarak Mandal's

SKN SINHGAD COLLEGE OF ENGINEERING,  
KORTI, PANDHARPUR- 413 304



Date: 05/06/2023

**MEETING CIRCULAR**

All the head of department & academic deans are informed to attend the meeting on 05/06/2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. About exam form filling & fee recovery
2. Regarding FY provisional admissions for A.Y. 2023-24
3. About course & graduate exit survey of final year students
4. About Institution Innovation Council (IIC) activity follow up
5. Regarding best outgoing student from each dept.
6. About planning for final year sendoff
7. About industrial visit report preparation
8. Any other subject with the permission of principal sir



**PRINCIPAL**  
**(Dr. K. J. Karande)**

SR. NO.	NAME OF THE STAFF	SIGN	SR. NO.	NAME OF THE STAFF	SIGN
1.	Dr. L. G. Kulkarni		8.	Dr. S. C. Muni	
2.	Dr. S. S. Kulkarni				
3.	Dr. C. P. Pise				
4.	S. V. Pingale				
5.	Dr. S. S. Kadam				
6.	Dr. Godbole B. B.				
7.	A. D. Harale				



Savitribai Phule Shikshan Prasarak Mandal's

SKN SINHGAD COLLEGE OF ENGINEERING,  
KORTI, PANDHARPUR- 413 304




Date: 05/06/2023

### Minutes of Meeting

- The Hon. Principal Sir took follow-up from examination coordinator Prof. A. D. Harale sir regarding exam form filling from students and also instructed for fee recovery from the students as per the new circular from the university about the date extension for exam form filing.
- The principal sir briefed to all head of department regarding first year provisional admissions for AY 2023-24.
- The Hon. Principal Sir instructed all the heads of the departments about conduction of course & graduate exit survey of final year students on the sendoff day.
- The vice principal sir took follow-up regarding Institution Innovation Council (IIC) activity from each head of department and guided him about conducting the pending activities.
- The Hon. Principal Sir instructed all the heads of the departments regarding finalization of the best outgoing student from each department.
- The vice principal sir guided all the heads of departments about conduction of final year students sendoff on 10.06.2023.
- The vice principal sir took follow-up from the head of department regarding industrial visit report preparation & also instructed him about completion of the report this week only.



  
PRINCIPAL  
(Dr. K. J. Karande)



Savitribai Phule Shikshan Prasarak Mandal's

SKN SINHGAD COLLEGE OF ENGINEERING,  
KORTI, PANDHARPUR- 413 304



Date: 12/06/2023

**MEETING CIRCULAR**

All the head of department & academic deans are informed to attend the meeting on 12/06/2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. About university examination form filling status
2. Regarding FY provisional admissions for A.Y. 2023-24
3. About course & graduate exit survey of final year students
4. About Institution Innovation Council (IIC) activity follow up
5. About patent filling status for current semester
6. Regarding students I-card preparation for next academic year
7. About final year students report binding
8. About end of theory session on 24<sup>th</sup> June 23
9. Any other subject with the permission of principal sir



**PRINCIPAL**  
(Dr. K. J. Karande)

Sr. No.	Name of the Staff	Sign	Sr. No.	Name of the Staff	Sign
1	A.C. Pise		7	Dr. S.D. Katarde	
2	Dr. B.B. Godbole		8	Dr. S.C. Manoj	
3	Dr. S.S. Kadana		9		
4	S.V. Pinyate		10		
5	Dr. G. P. Pise				
6	A.I. Nikam				



Savitribai Phule Shikshan Prasarak Mandal's

SKN SINHGAD COLLEGE OF ENGINEERING,  
KORTI, PANDHARPUR- 413 304



Date: 12/06/2023

### Minutes of Meeting

- The Hon. Principal Sir took follow-up from examination coordinator Prof. A. D. Harale sir regarding exam form filling from students and also instructed for fee recovery from the students as per the new circular from the university about the date extension for exam form filing.
- The principal sir briefed to all head of department regarding first year provisional admissions for AY 2023-24.
- The Hon. Principal Sir instructed to all the heads of the departments about conduction of course & graduate exit survey of final year students on the sendoff day.
- The vice principal sir took follow-up regarding Institution Innovation Council (IIC) activity from each head of department and guided him about conducting the pending activities.
- The vice principal sir took follow-up regarding patent filling progress for current semester from the patent filling coordinator Dr. C. P. Pise sir.
- The vice principal sir briefed to all head of department regarding students I-card preparation before start of next academic year.
- The principal sir briefed to all head of department regarding final year students report binding before start of final examination.
- The Hon. Principal Sir instructed to all the heads of the departments about syllabus coverage & about end of theory session should be on 24<sup>th</sup> June 23.



PRINCIPAL  
(Dr. K. J. Karande)



**SKN SINHGAD COLLEGE OF ENGINEERING,  
KORTI, PANDHARPUR- 413 304**



Date: 20 06 2023

**MEETING CIRCULAR**

All the head of department & academic deans are informed to attend the meeting on 20 06 2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. About final year university examination
2. Regarding self-learning university examination
3. About course & graduate exit survey of final year students
4. About Institution Innovation Council (IIC) activity follow up
5. About patent filling status for current semester
6. Regarding students I-card preparation for next academic year
7. About final year students report binding
8. About end of theory session on 24<sup>th</sup> June 23
9. Any other subject with the permission of principal sir



**PRINCIPAL  
(Dr. K. J. Karande)**

Sl. No.	Name of staff	Sl. No.	Name of staff
	Dr. S. D. Katarcar		A-I Nikam
	Dr. Chodbole B. B.		Dr. C. P. Pise
	Dr. Kodam S. S.		Dr. S. G. Deshpande
	A. C. Pise		Dr. S. C. Joshi
	Dr. S. S. Kulkarni		
	S. V. Pingale		



Savitribai Phule Shikshan Prasarak Mandal's

SKN SINHGAD COLLEGE OF ENGINEERING,  
KORTI, PANDHARPUR- 413 304



Date: 19/06/2023

### Minutes of Meeting

- The general discussion happened on final year university examination and also vice principal sir instructed regarding fee recovery from the students.
- The vice principal sir briefed to all head of department regarding self-learning university examination and also instructed about updation of notes on moodle.
- The vice principal Sir instructed to all the heads of the departments about conduction of course exit survey of second & third year students.
- The vice principal sir took follow-up regarding Institution Innovation Council (IIC) activity from each head of department and guided him about conducting the pending activities.
- The vice principal sir took follow-up regarding patent filling progress for current semester from the patent filling coordinator Dr. C. P. Pise sir.
- The vice principal sir briefed to all head of department regarding students I-card preparation before start of next academic year.
- The principal sir briefed to all head of department regarding final year students report binding before start of final examination.
- The Hon. Principal Sir instructed to all the heads of the departments about syllabus coverage & about end of theory session should be on 24<sup>th</sup> June 23.



  
**PRINCIPAL**  
**(Dr. K. J. Karande)**



Savitribai Phule Shikshan Prasarak Mandal's

SKN SINHGAD COLLEGE OF ENGINEERING,  
KORTI, PANDHARPUR- 413 304



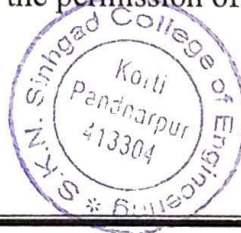
Date: 26/06/2023

**MEETING CIRCULAR**

All the head of department & academic deans are informed to attend the meeting on 26/06/2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. About ISE & ICA booklets readiness upto 4<sup>th</sup> July
2. Regarding all dept. load distribution for next Sem.
3. About course & graduate exit survey of final year students
4. About course file preparation
5. About NAAC file updation
6. Regarding students I-card preparation for next academic year
7. About ISE & term work mark finalization
8. Any other subject with the permission of principal sir



**PRINCIPAL**  
(Dr. K. J. Karande)

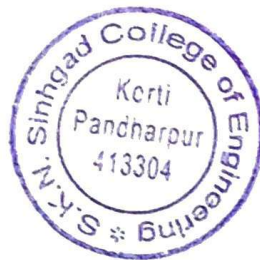
Sl. NO.	NAME OF STAFF	SIGN	Sl. NO.	NAME OF STAFF	SIGN
1.	Dr. S. D. Katekar				
2.	Dr. S. S. Kulkarni				
3.	Dr. A. O. Mulani				
4.	Dr. S. S. Pedam				
5.	S. V. Pingale				
6.	Dr. Godbole B.B.				
7.	Dr. S. C. ...				



Date: 26/06/2023

**Minutes of Meeting**

- The vice principal sir briefed to all head of department regarding ISE & ICA booklets readiness upto 4<sup>th</sup> July form the all subject teachers.
- The vice principal Sir instructed to all the heads of the departments regarding departmental load distribution finalization for next semester.
- The vice principal Sir instructed to all the heads of the departments about conduction of course exit survey of second & third year students.
- It has been decided that the course file preparation for A.Y. 2023-24 Sem. I from all the subject teacher should be complete upto 20<sup>th</sup> July 2023.
- The vice principal sir briefed to all deans and head of department regarding departmental NAAC file updation for AY 2022-23 with all respect upto 14<sup>th</sup> July 2023
- The vice principal sir briefed to all head of department regarding students I-card preparation before start of next academic year.
- The vice principal sir briefed to all head of department regarding ISE & term work mark finalization according to guidelines received by the examination department.



  
**PRINCIPAL**  
(Dr. K. J. Karande)





Sardarbal Phule Shikshan Prasarak Mandal's

SKN SINHGAD COLLEGE OF ENGINEERING,  
KORTI, PANDHARPUR- 413 304



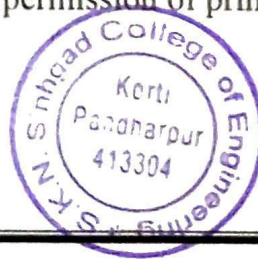
Date: 03 07.2023

MEETING CIRCULAR

All the head of department & academic deans are informed to attend the meeting on 03 07 2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. About ISE & ICA booklets readiness upto 4<sup>th</sup> July 2023
2. Regarding conduction of UT III instead of prelim examination
3. About good project idea from the all staff for final year students project
4. About course file preparation
5. About training and placement activities
6. Regarding final year time table schedule
7. About ISE & term work mark finalization
8. Any other subject with the permission of principal sir



PRINCIPAL  
(Dr. K. J. Karande)

Sl. No	Name of Staff	Signature	Sl. No	Name of Staff	Signature
1.	Dr. S. S. Kulkarni		9.	Prof. S. V. Pingale	
2.	Dr. S. G. Deshpande		10.	Dr. A. O. Mulani	
3.	Dr. B. B. Gadbole		11.	Dr. S. S. Kulkarni	
4.	Dr. S. S. Kadam		12.	Dr. S. C. Mani	
5.	Dr. C. P. Pise				
6.	Dr. A. O. Mulani				
7.	Dr. S. D. Katarke				
8.	Dr. S. S. Kulkarni				

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Savitribai Phule Shikshan Prasarak Mandal's

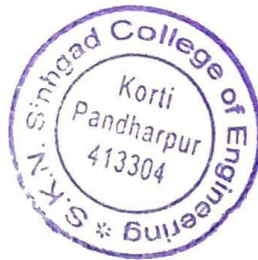
**SKN SINHGAD COLLEGE OF ENGINEERING,  
KORTI, PANDHARPUR- 413 304**



**Date: 03/07/2023**

### Minutes of Meeting

- The principal sir briefed to all head of department regarding ISE & ICA booklets readiness upto 4<sup>th</sup> July form the all subject teachers for available to printing at xerox center.
- The principal Sir instructed to all the heads of the departments regarding conduction of UT- III instead of prelim examination here after to all classes expect first year department.
- The principal sir guided to all the heads of the departments about good project idea taken by the all staff members for final year student's project activity.
- It has been decided that the course file preparation for A.Y. 2023-24 Sem. I from all the subject teacher should be complete upto 20<sup>th</sup> July 2023.
- The training and placement officer Dr. S. D. Katekar sir briefed to all the head of dept. regarding training activity for SY, TY and final year students to upcoming semester.
- The principal Sir instructed to all the heads of the departments regarding final year time table should be prepare in five working days for next academic year.
- The vice principal sir briefed to all head of department regarding ISE & term work mark finalization according to guidelines received by the examination department.



**PRINCIPAL  
(Dr. K. J. Karande)**



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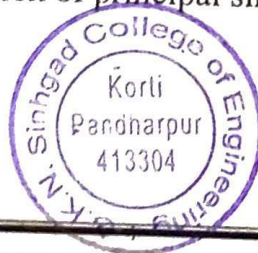
Date: 10/07/2023

MEETING CIRCULAR

All the head of department & academic deans are informed to attend the meeting on 10/07/2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. About ISE & ICA booklets status
2. Regarding beginning of new academic year
3. Regarding preparation of academic calendar
4. About good project idea from the all staff for final year students project
5. About course file preparation
6. About training and placement activities
7. Regarding final year time table schedule
8. About academic audit report for AY 2022-23
9. Any other subject with the permission of principal sir



PRINCIPAL  
(Dr. K. J. Karande)

Sl. No.	Name of Staff	Signature	Sl. No.	Name of Staff	Signature
1.	Dr. C. P. Pise		8.	Mr. A. I. Nikam	
2.	Dr. Godbole B. B.		9.	Dr. S. G. Deshpande	
3.	Dr. Kadam S. S.		10.	Dr. A. O. Mulani	
4.	Birajadar G. B.		11.	Dr. S. C. Joshi	
5.	Pingale S. V.		12.		
6.	Dr. S. D. Katarke		13.		
7.	Dr. S. S. Kulkarni		14.		



Savitribai Phule Shikshan Prasarak Mandal's

**SKN SINHGAD COLLEGE OF ENGINEERING,  
KORTI, PANDHARPUR- 413 304**




**Date: 10/07/2023**

**Minutes of Meeting**

- The principal sir took follow up from the all head of department regarding ISE & ICA booklets available to printing at xerox center.
- The principal Sir instructed to all the heads of the departments regarding beginning of new academic year from 7<sup>th</sup> Aug. 2023.
- The general discussion happened on preparation of academic calendar as per guidelines about conduction of activities such as FDP, STTP, Seminar, Workshop and IIC event.
- The principal sir guided to all the heads of the departments about good project idea taken by the all staff members for final year student's project activity.
- It has been decided that the course file preparation for A.Y. 2023-24 Sem. I from all the subject teacher should be complete upto 20<sup>th</sup> July 2023.
- The training and placement officer Dr. S. D. Katekar sir briefed to all the head of dept. regarding training activity for SY, TY and final year students to upcoming semester.
- The principal Sir instructed to all the heads of the departments regarding final year time table should be prepare in five working days for next academic year.
- The vice principal sir briefed to all head of department regarding ISE & term work mark finalization according to guidelines received by the examination department.
- The principal sir briefed to all the head of department regarding file preparation at department level for academic audit report as per AAA format.



  
**PRINCIPAL**  
**(Dr. K. J. Karande)**



SPSPM  
Savitribal Phule Shikshan Prasarak Mandal

Savitribal Phule Shikshan Prasarak Mandal's

# SKN SINHGAD COLLEGE OF ENGINEERING

(Approved by AICTE, Recognized by DTE (MS) & Affiliated to Solapur University, Solapur)

Accredited 'A+' Grade by NAAC

DTE Code: EN-6643

Prof. M. N. Navale  
M. E. (Elect.), MIE (I), MBA  
PRESIDENT

Dr. Rohit M. Navale  
M. E. (Mech.)  
GENERAL SECRETARY

Dr. K. J. Karande  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

Date: 17/07/2023

## MEETING CIRCULAR

All the head of department & academic deans are informed to attend the meeting on 17/07/2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. About ISE & ICA booklets status
2. Regarding SY/TY term work mark filling
3. Regarding preparation of academic calendar
4. About good project idea from the all staff for final year students project
5. About course file preparation
6. About training and placement activities
7. About academic audit report for AY 2022-23
8. Any other subject with the permission of principal sir



PRINCIPAL  
(Dr. K. J. Karande)

Sr. No.	Name of Staff	Signature	Sr. No.	Name of Staff	Signature
1)	Mr. V.P. More		8.	Dr. S.G. Kulkarni	
2)	Dr. S.S. Kadam		9.	Dr. S.S. Suikarni	
3)	Dr. S.D. Katarcar		10.	Mr. A.I. Nikam	
4)	Dr. C.P. Pise		11.	Mr. S.C. Masri	
5.	Mr. A.I. Nikam				
6.	Dr. A.O. Mulani				
7.	N.M. Sawant				



**SPSPM**  
Savitribal Phule Shikshan Prasarak Mandal

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M. E. (Mech.)  
GENERAL SECRETARY

**Dr. K. J. Karande**  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

**Date: 17/07/2023**

## Minutes of Meeting

- The principal sir took follow up from the all head of department regarding ISE & ICA booklets available to printing at xerox center.
- The principal Sir instructed to all the heads of the departments regarding SY/TY term work mark filling on university portal.
- The general discussion happened on preparation of academic calendar as per guidelines about conduction of activities such as FDP, STTP, Seminar, Workshop and IIC event.
- The principal sir guided to all the heads of the departments about good project idea taken by the all staff members for final year student's project activity.
- It has been decided that the course file preparation for A. Y. 2023-24 Sem. I from all the subject teacher should be complete upto 20<sup>th</sup> July 2023.
- The training and placement officer Dr. S. D. Katekar sir briefed to all the head of dept. regarding training activity for SY, TY and final year students to upcoming semester.
- The vice principal sir briefed to all head of department regarding ISE & term work mark finalization according to guidelines received by the examination department.
- The principal sir briefed to all the head of department regarding file preparation at department level for academic audit report as per AAA format.



**PRINCIPAL**  
**(Dr. K. J. Karande)**



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M. E. (Mech.)  
GENERAL SECRETARY

**Dr. K. J. Karande**  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

Date: 24/07/2023

**MEETING CIRCULAR**

All the head of department & academic deans are informed to attend the meeting on 24/07/2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. Regarding final year students fee recovery
2. About students I-card distribution to all department
3. About ISE & ICA booklets readiness status
4. Regarding preparation of academic calendar at minute level
5. About good project idea from the all staff for final year students project
6. About course file checking schedule
7. About academic audit report for AY 2022-23
8. Any other subject with the permission of principal sir



PRINCIPAL  
(Dr. K. J. Karande)

Sr. No.	Name of the Staff	Signature	Sr. No.	Name of the Staff	Signature
1.	Dr. S. G. Kulkarni		8.	Dr. S. C. Mali	
2.	Dr. C. P. Pise				
3.	Dr. S. S. Kadam.				
4.	Dr. Godbole B. B.				
5.	S. V. Pingale				
6.	Dr. S. S. Kulkarni				
7.	Dr. A. O. Mulani				



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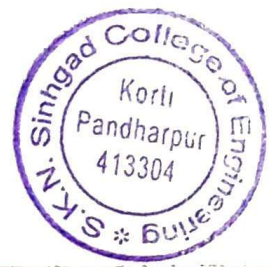
**Dr. Rohit M. Navale**  
M. E. (Mech.)  
GENERAL SECRETARY

**Dr. K. J. Karande**  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

**Date: 24/07/2023**

**Minutes of Meeting**

- The principal sir took follow up from the all head of department regarding final year student's fee recovery.
- The vice principal sir briefed to all head of department regarding students I-card distribution to all the department through departmental peon on the same day.
- The principal sir took follow up from the all head of department regarding ISE & ICA booklets printing status at xerox center till date.
- The general discussion happened on preparation of academic calendar as per guidelines about conduction of activities such as FDP, STTP, Seminar, Workshop and IIC event at minute level.
- The principal sir guided to all the heads of the departments about good project idea taken by the all staff members for final year student's project activity.
- It has been decided that the course file preparation for A.Y. 2023-24 Sem. I from all the subject teacher should be complete upto 30<sup>th</sup> July 2023.
- The principal sir briefed to all the head of department regarding file preparation at department level for academic audit report as per AAA format.



**PRINCIPAL**  
**(Dr. K. J. Karande)**





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M. I. (Mech.)  
GENERAL SECRETARY

**Dr. K. J. Karande**  
M. Tech., Ph. D. (I & TC)  
PRINCIPAL

Date: 02/08/2023

**MEETING CIRCULAR**

All the head of department & academic deans are informed to attend the meeting on 02/08/2023 at 09.30 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. Regarding ERP software implementation
2. About project topic finalization from final year students
3. About course file checking schedule
4. Regarding staff paper publication in UGC care journal
5. Regarding training & placement activity
6. Any other subject with the permission of principal sir



**PRINCIPAL**  
(Dr. K. J. Karande)

Sl. No.	Name of the staff	Sign	Sl. No.	Name of the staff	Sign
1.	Dr. S. G. Kulkarni		9.	S. V. Pingale	
2.	Dr. Godbole B. B.		10.	Dr. S. G. Deshmukh	
3.	Dr. S. D. Katarcar		11.	Dr. S. C. Mani	
4.	Dr. S. S. Kadam				
5.	Dr. C. P. Pise				
6.	Dr. A. O. Mulani				
7.	Dr. S. S. Bellgare				
8.	Mr. A. I. Nikam				



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M. E. (Mech.)  
GENERAL SECRETARY


**Dr. K. J. Karande**  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

**Date: 02/08/2023**

**Minutes of Meeting**

- The general discussion happened on implementation of ERP software from current academic year for smooth functioning of academic activities.
- The vice principal sir briefed to all head of department regarding project topic finalization from final year students at the beginning of semester.
- It has been decided that the course file preparation for A.Y. 2023-24 Sem. I from all the subject teacher should be complete with all respect before of start of semester.
- The principal sir given guidelines to all the head of department regarding UGC journal paper publication from all staff members in every academic year as per norms of NAAC.
- The training and placement officer Dr. S. D. Katekar sir briefed to all about all upcoming training & placement activity.



  
**PRINCIPAL**  
**(Dr. K. J. Karande)**



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M. E. (Mech.)  
GENERAL SECRETARY

**Dr. K. J. Karande**  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

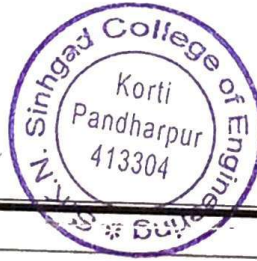
Date: 07/08/2023

**MEETING CIRCULAR**

All the head of department & academic deans are informed to attend the meeting on 07/08/2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. About project topic finalization from final year students
2. Regarding ERP software implementation
3. About course file checking schedule
4. Regarding training & placement activity
5. Regarding staff paper publication in UGC care journal
6. Any other subject with the permission of principal sir



**PRINCIPAL**  
**(Dr. K. J. Karande)**

S. NO.	Name of Staff	Signature	S. NO.	Name of Staff	Signature
1.	Dr. S.G. Kulkarni		8.	Mr. A. J. Nikan	
2.	Dr. C. P. Pise		9.	Dr. S.S. Kulkarni	
3.	Dr. S. D. Katarcar		10.	Dr. S. C. Mani	
4.	Dr. S.S. Kadam				
5.	Dr. B.B. Godbole				
6.	S.V. Pingule				
7.	Dr. A.O. Mulani				



Savitribai Phule Shikshan Prasarak Mandal's  
**SKN SINHGAD COLLEGE OF ENGINEERING**

(Approved by AICTE, Recognized by DTE (MS) & Affiliated to Solapur University, Solapur)

Accredited 'A+' Grade by NAAC

DTE Code: EN-6643

**Prof. M. N. Navale**  
M. E. (Elect.), MIE (I), MBA  
PRESIDENT

**Dr. Rohit M. Navale**  
M. E. (Mech.)  
GENERAL SECRETARY

**Dr. K. J. Karande**  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

**Date: 07/08/2023**

**Minutes of Meeting**

- The principal sir briefed to all head of department regarding project topic finalization from final year students at the beginning of semester.
- The general discussion happened on implementation of ERP software from current academic year for smooth functioning of academic activities.
- It has been decided that the course file preparation for A.Y. 2023-24 Sem. I from all the subject teacher should be complete with all respect before of start of semester.
- The training and placement officer Dr. S. D. Katekar sir briefed to all about all upcoming training & placement activity.
- The principal sir given guidelines to all the head of department regarding UGC journal paper publication from all staff members in every academic year as per norms of NAAC.



**PRINCIPAL**  
**(Dr. K. J. Karande)**



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Accredited 'A+' Grade by NAAC

DTE Code: EN-6643

Prof. M. N. Navale  
 M. E. (Elect), MIE (I), MBA  
 PRESIDENT

Dr. Rohit M. Navale  
 M. E (Mech.)  
 GENERAL SECRETARY

Dr. K. J. Karande  
 M. Tech, Ph. D. (E & TC)  
 PRINCIPAL

Date: 21/08/2023

**MEETING CIRCULAR**

All the head of department & academic deans are informed to attend the meeting on 21/08/2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. Regarding AAA audit final analysis
2. About orientation session to all classes
3. About project topic finalization from final year students
4. Regarding ERP software implementation
5. About innovative project idea from the students
6. Regarding training & placement activity
7. Any other subject with the permission of principal sir



PRINCIPAL  
 (Dr. K. J. Karande)

Sl. No	Name of the Staff	Sign	Sl. No	Name of the Staff	Sign
1.	Dr. S. G. Kulkarni		8.	Dr. S. S. Kulkarni	
2.	Dr. Godbole B. B.		9.	Dr. A. O. Mulani	
3.	Dr. S. D. Katekar		10.	Dr. S. C. Mani	
4.	Dr. S. S. Kodam				
5.	Dr. S. G. Deshpande				
6.	Mr. A. I. Nikam				
7.	S. V. Pingale				



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Accredited 'A+' Grade by NAAC

DTE Code: EN-6643

**Prof. M. N. Navale**  
M. L. (Elect.), MIE (I), MBA  
PRESIDENT

**Dr. Rohit M. Navale**  
M. E. (Mech.)  
GENERAL SECRETARY


**Dr. K. J. Karande**  
M. Tech., Ph. D. (F & TC)  
PRINCIPAL

Date: 21/08/2023

Minutes of Meeting

- The principal sir took follow up regarding AAA audit and also instructed to all the head of department about final analysis of AAA should be complete within two days.
- The principal sir given guidelines to all the head of department about orientation session to all classes should be arrange in the next week with proper planning.
- The principal sir briefed to all head of department regarding project topic finalization from final year students at the beginning of semester.
- The general discussion happened on implementation of ERP software from current academic year for smooth functioning of academic activities.
- The principal sir instructed to all the head of department about at least innovative project idea as well as industry sponsorship project from the students expected.
- The training and placement officer Dr. S. D. Katekar sir briefed to all about all upcoming training & placement activity.
- The principal sir given guidelines to all the dean and head of department regarding NBA work planning with WIT expert interaction.



  
**PRINCIPAL**  
(Dr. K. J. Karande)



# SKN SINHGAD COLLEGE OF ENGINEERING

(Approved by AICTE, Recognized by UGC (MCI) & Affiliated to Solapur University, Solapur)

Accredited 'A' Grade by NAAC

BTE Under EN-6699

Prof. A. N. Navate  
Vice-Chancellor  
1998-19-21

Dr. Anil M. Navate  
Vice-Chancellor  
GENERAL SECRETARY

Dr. K. J. Karande  
Principal  
1998-19-21

Date: 28.08.2021

## MEETING CIRCULAR

All the head of department & academic deans are informed to attend the meeting on **WED 31/8** at **02:00 pm** sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. About students reporting follow up
2. Regarding internal continuous assessment from staff
3. About system event planning
4. Regarding NBA preparation
5. Regarding AA audit final analysis
6. About best teacher award on 3<sup>rd</sup> Sep
7. Regarding ERP software implementation
8. Regarding training & placement activity
9. Any other subject with the permission of principal sir



**PRINCIPAL**  
(Dr. K. J. Karande)

*Handwritten notes and signatures at the bottom of the page, including names like Dr. S. G. Kulkarni, Dr. A. M. Patil, Dr. A. A. Patil, Dr. S. S. Kadam, Dr. A. S. Kulkarni, Dr. A. I. Nikam, and Dr. S. V. Patil.*



Savitribai Phule Shikshan Prasarak Mandal's  
**JKN SINHGAD COLLEGE OF ENGINEERING**

(Approved by AICTE, Recognized by DTE (MS) & Affiliated to Solapur University, Solapur)

Accredited 'A+' Grade by NAAC

DTE Code: EN-6643

Prof. M. N. Navale  
M.E. (Elec.), M.E. (Mech)  
PRESIDENT

Dr. Rohit M. Navale  
M.E. (Mech.)  
GENERAL SECRETARY

Dr. K. J. Karande  
M.Tech., Ph.D. (E & TC)  
PRINCIPAL

Date: 28/08/2023

Minutes of Meeting

- The principal sir took follow up regarding all class student reporting regularly or not and given guidelines about the same.
- The principal sir instructed to all the head of department regarding internal continuous assessment from every staff should be complete as per the practical time table from this week.
- The general discussion happened on spectrum event planning and committee has been finalized smooth conduction of event on dated 30<sup>th</sup> Sep.
- The principal sir given guidelines to all the head of department and dean regarding NBA pre-qualifier preparation and same has been complete on or before 30<sup>th</sup> Sep.
- The principal sir took follow up regarding AAA audit and also instructed to all the head of department about final analysis of AAA.
- The principal sir briefed to all head of department regarding submission of best teacher award nomination from each department staff members.
- The general discussion happened on implementation of ERP software from current academic year for smooth functioning of academic activities.
- The training and placement officer Dr. S. D. Katekar sir briefed to all about all upcoming training & placement activity.



PRINCIPAL  
(Dr. K. J. Karande)





**SPSPM**  
॥ ज्ञानं धनं अविनाशकं ॥

Savitribai Phule Shikshan Prasarak Mandal's  
**SKN SINHGAD COLLEGE OF ENGINEERING**

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Accredited 'A+' Grade by NAAC

**Prof. M. N. Navale**  
M. E. (Elect.), MIE (I), MBA  
PRESIDENT

**Dr. Rohit M. Navale**  
M. E. (Mech.)  
GENERAL SECRETARY

DTE Code: EN-6643

**Dr. K. J. Karande**  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

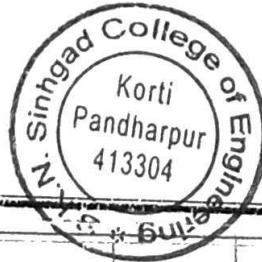
Date: 04/09/2023

**MEETING CIRCULAR**

All the head of department & academic deans are informed to attend the meeting on 04/09/2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. About students reporting follow up
2. About spectrum event planning
3. Regarding NBA preparation
4. About best teacher award on 5<sup>th</sup> Sep.
5. Regarding teachers day function planning
6. Regarding ERP students data updation
7. Regarding training & placement activity
8. Any other subject with the permission of principal sir



**PRINCIPAL**  
(Dr. K. J. Karande)

Sr. No.	Name of Staff	Signature	Sr. No.	Name of Staff	Signature
1	Dr. S. G. Kulkarni		8	S. V. Pingale	
2	Dr. B. B. Godbole		9	Dr. A. O. Mulani	
3	Dr. S. S. Kadam		10	Dr. S. G. Deshpande	
4	Dr. S. D. Katarcar		11	Mr. S. C. Mani	
5	Dr. C. P. Pise				
6	Mr. A. E. Nikam				
7	Dr. S. S. Kulkarni				



Savitribal Phule Shikshan Prasarak Mandal's

# SKN SINHGAD COLLEGE OF ENGINEERING

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Accredited 'A+' Grade by NAAC

DTE Code: EN-6643

Prof. M. N. Navale  
M.E. (Mech), M.Tech, MBA  
PRESIDENT

Dr. Rohit M. Navale  
M.E. (Mech)  
GENERAL SECRETARY

Dr. K. J. Karande  
M.Tech., Ph.D. (E & TC)  
PRINCIPAL

Date: 04/09/2023

## Minutes of Meeting

- The principal sir took follow up regarding all class student reporting regularly or not and given guidelines about the same.
- The general discussion happened on spectrum event planning and committee has been finalized smooth conduction of event on dated 30<sup>th</sup> Sep.
- The principal sir given guidelines to all the head of department and dean regarding NBA pre-qualifier preparation and same has been complete on or before 30<sup>th</sup> Sep.
- The principal sir briefed to all head of department regarding submission of best teacher award nomination from each department staff members.
- The general discussion happened on conduction of teachers day function common to all department in AC seminar hall on 5<sup>th</sup> Sep. to all second students.
- The general discussion happened on implementation of ERP software from current academic year for smooth functioning of academic activities as well student's data updation in software in TG meeting.
- The training and placement officer Dr. S. D. Katekar sir briefed to all about all upcoming training & placement activity.



  
PRINCIPAL  
(Dr. K. J. Karande)



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DTE Code: EN-6643

**Prof. M. N. Navale**  
M. E. (Elect.), MIE (I), MBA  
PRESIDENT

**Dr. Rohit M. Navale**  
M. E. (Mech.)  
GENERAL SECRETARY

**Dr. K. J. Karande**  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

Date: 18/09/2023


**MEETING CIRCULAR**











All the head of department & academic deans are informed to attend the meeting on 18/09/2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. Regarding NBA preparation
2. About students feedback
3. Any other subject with the permission of principal sir



  
PRINCIPAL  
(Dr. K. J. Karande)

Sl. No.	Name of the staff	Sign	Sl. No.	Name of the staff	Sign
1	Dr. S. G. Kulkarni		9	Dr. A. O. Mulani	
2	Dr. S. D. Kulkarni		10	Mr. S. C. Marathe	
3	Dr. C. P. Pise				
4	Dr. S. S. Kadam				
5	Mr. V. P. More				
6	Mr. S. V. Pingale				
7	Dr. S. S. Kulkarni				
8	Mr. A. I. Nikam				



Savitribai Phule Shikshan Prasarak Mandal's  
**S.K.N. SINHGAD COLLEGE OF ENGINEERING**

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Accredited 'A+' Grade by NAAC

DTE Code: EN-6643

**Prof. M. N. Navale**  
M. E. (Elect.), MII (I), MBA  
PRESIDENT

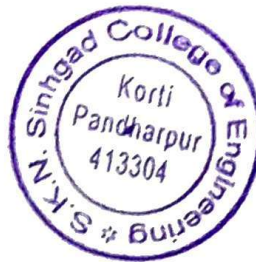
**Dr. Rohit M. Navale**  
M. E. (Mech.)  
GENERAL SECRETARY


**Dr. K. J. Karande**  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

Date: 18/09/2023

Minutes of Meeting

- The principal sir took follow up from all the head of department and dean regarding NBA pre-qualifier preparation and same has been complete on or before 30<sup>th</sup> Sep. and given guidelines about the same.
- The vice principal sir gave a briefing to all department heads this week about student feedback on ERP software for the current academic year.
- The principal sir has scheduled a meeting for the teaching staff at 5:00 pm in the AC seminar hall on the same day to discuss NBA work.



  
PRINCIPAL  
(Dr. K. J. Karande)



**SPSPM**  
Savitribai Phule Shikshan Prasarak Mandal

Savitribai Phule Shikshan Prasarak Mandal's  
**SKN SINHGAD COLLEGE OF ENGINEERING**

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DTE Code: EN-6643

**Prof. M. N. Navale**  
M. E. (Elect.), MIE (I), MBA  
PRESIDENT

**Dr. Rohit M. Navale**  
M. E. (Mech.)  
GENERAL SECRETARY

**Dr. K. J. Karande**  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

Date: 25/09/2023

**MEETING CIRCULAR**

All the head of department & academic deans are informed to attend the meeting on 25/09/2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. Regarding NBA CO\_PO preparation
2. About students feedback
3. About Spectrum event on 30<sup>th</sup> Sep. 2023
4. About conduction of parent meet
5. Any other subject with the permission of principal sir



**PRINCIPAL**  
**(Dr. K. J. Karande)**

Sl. No.	Name of the Staff	Sign	Sl. No.	Name of the Staff	Sign
1					
2	Dr S D Katekar		9.	S.V. Pingale	
3	Dr. Godbole B.B.		10.	Dr. S. C. Mani	
4	Dr. Kodam S.S.				
5	Dr. S.S. Deshpande				
6	Dr. C.P. Pise				
7	Mr. A.I. Nikam				
8	Dr. S.S. Kulkarni				

Savitribai Phule Shikshan Prasarak Mandal's

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Accredited 'A+' Grade by NAAC

DTE Code: EN-6643



**Prof. M. N. Navale**  
M. E. (Elect.), MIE (I), MBA  
PRESIDENT

**Dr. Rohit M. Navale**  
M. E. (Mech.)  
GENERAL SECRETARY

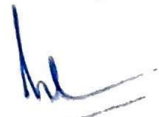
**Dr. K. J. Karande**  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

Date: 25/09/2023

## Minutes of Meeting

- The principal sir took follow up from all the head of department and dean regarding NBA pre-qualifier preparation and same has been complete on or before 30<sup>th</sup> Sep. and given guidelines about the same.
- The vice principal sir gave a briefing to all department heads this week about student feedback on ERP software for the current academic year.
- The guidelines given by principal sir to all the head of dept. & dean regarding Spectrum event planed on 30<sup>th</sup> Sep. 2023.
- The instructions given by vice principal sir about parent meeting conduction by each dept. for all classes in this week.
- The principal sir has instructed to all the head of department regarding CO-PO mapping checking should be complete on tomorrow for academic year 2022-23.



  
**PRINCIPAL**  
(Dr. K. J. Karande)



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DTE Code: EN-6643

Prof. M. N. Navale  
M. E. (Elect.), MIE (I), MBA  
PRESIDENT

Dr. Rohit M. Navale  
M. E. (Mech.)  
GENERAL SECRETARY

Dr. K. J. Karande  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

Date: 03/10/2023


**MEETING CIRCULAR**




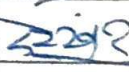
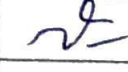






All the head of department & academic deans are informed to attend the meeting on 03/10/2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. Regarding NBA CO\_PO preparation
2. About students feedback
3. About syllabus coverage
4. About conduction of parent meet
5. About week & bright students input
6. Regarding departmental budget
7. Any other subject with the permission of principal sir



  
PRINCIPAL  
(Dr. K. J. Karande)

Sl. No.	Name of the staff	Signature	Sl. No.	Name of the staff	Signature
1.	Dr. S. G. Kulkarni		9.	Dr. S. S. Kulkarni	
2.	Dr. C. P. Pise		10.	Dr. S. G. Deshpande	
3.	Dr. S. D. Kulkarni		11.	Dr. S. C. Mani	
4.	Dr. B. B. Godbole				
5.	Dr. S. S. Kadam				
6.	Dr. A. O. Mulani				
7.	Mr. A. I. Nikam				
8.	Mr. S. V. Pingale				



Savitribai Phule Shikshan Prasarak Mandal's  
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Accredited 'A1' Grade by NAAC

DTE Code: EN-6643

**Prof. M. N. Navale**  
M.T. (Elect), M.B. (I), MBA  
PRESIDENT

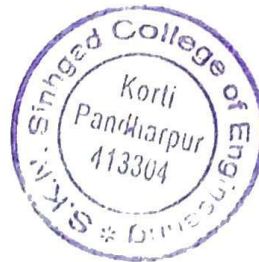
**Dr. Rohit M. Navale**  
M.T. (Mech)  
GENERAL SECRETARY

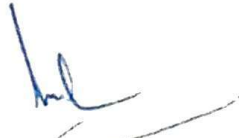
**Dr. K. J. Karande**  
M.Tech., Ph.D. (F&CC)  
PRINCIPAL

Date: 03/10/2023

**Minutes of Meeting**

- The principal sir took follow up from all the head of department and dean regarding NBA pre-qualifier preparation and also guided about all criteria work has been complete on or before 21<sup>st</sup> Oct, 2023.
- The vice principal sir took follow up from all department about student feedbacks on ERP software for the current academic year.
- The Hon. Principal Sir instructed to all the heads of the departments about syllabus coverage review & regarding end of theory session for current semester.
- The guidelines given by principal sir to all the head of dept. & dean regarding Spectrum event planed on 30<sup>th</sup> Sep, 2023.
- The instructions given by vice principal sir about parent meeting conduction by each dept. for all classes in this week.
- The general discussion happened about the input given to weak & bright students for the current semester as per the university and unit test result analysis.
- The principal sir has instructed to all the head of department regarding departmental budget related to new equipment's purchase as well as calibration of the all laboratory equipment's.



  
**PRINCIPAL**  
**(Dr. K. J. Karande)**





Savitribai Phule Shikshan Prasarak Mandal's  
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Accredited 'A+' Grade by NAAC

DTE Code: EN-6643

**Prof. M. N. Navale**  
 M.E. (Elect), MIE (I), MBA  
 PRESIDENT

**Dr. Rohit M. Navale**  
 M.E. (Mech.)  
 GENERAL SECRETARY

**Dr. K. J. Karande**  
 M.Tech., Ph.D. (E & TC)  
 PRINCIPAL

Date: 09/10/2023

**MEETING CIRCULAR**

All the head of department & academic deans are informed to attend the meeting on 09/10/2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. Regarding NBA CO\_PO Checking
2. About syllabus coverage & Conversion of Practical's into Theory
3. About conduction of parent meet on 14<sup>th</sup> Oct. 2023
4. Regarding departmental budget
5. About IIC report pending follow-up
6. Any other subject with the permission of principal sir



PRINCIPAL  
 (Dr. K. J. Karande)

Sl. No.	Name of the Staff	Sign	Sl. No.	Name of the Staff	Sign
1.	Dr. S.G. Kulkarni		7.	Dr. S.G. Deshpande	
2.	Dr. Godbole B.B.		8.	Dr. S.S. Kulkarni	
3.	Dr. Kadam, S.S.		9.	Dr. S.C. Dairi	
4.	Dr. S.D. Kulkarni		10.	Dr. A.O. Mulani	
5.	S.V. Pinyale				
6.	Dr. C.P. Pisco				

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M. E. (Elect.), MIE (I) MBA  
PRESIDENT

**Dr. Rohit M. Navale**  
M. E. (Mech.)  
GENERAL SECRETARY

**Dr. K. J. Karande**  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

Date: 09/10/2023

**Minutes of Meeting**

- The principal sir took follow up from all the head of department and dean regarding NBA pre-qualifier preparation and also guided about CO\_PO Checking has been complete on or before 13<sup>st</sup> Oct. 2023.
- The Hon. Principal Sir instructed to all the heads of the departments about syllabus coverage review & conversion of practical's into theory from next week.
- The instructions given by vice principal sir about parent meeting conduction by each dept. for all classes in this week on dated 14<sup>th</sup> Oct. 2023 at 3 to 5 pm in each department.
- The principal sir has instructed to all the head of department regarding departmental budget related to new equipment's purchase as well as calibration of the all laboratory equipment's.
- The vice principal sir took follow up from all the head of department about pending IIC report from faculty coordinators and instructed about same should be submit in this week only.
- The guidelines given by R&D coordinator Dr. C.P. Pise sir to all the head of department about submission of PAHSUS proposals for workshop/seminar/FDP/STTP.



**PRINCIPAL**  
**(Dr. K. J. Karande)**



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DTE Code: EN-6643

**Prof. M. N. Navale**  
 M. E. (Elect.), MIE (I), MBA  
 PRESIDENT

**Dr. Rohit M. Navale**  
 M. E. (Mech.)  
 GENERAL SECRETARY

**Dr. K. J. Karande**  
 M. Tech., Ph. D. (E & TC)  
 PRINCIPAL

Date: 16/10/2023

**MEETING CIRCULAR**

All the head of department & academic deans are informed to attend the meeting on 16/10/2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. Regarding NBA Criteria Work Review
2. About Syllabus Coverage & Question Paper Preparation For UT-II
3. About University Form Filling and Carry on Students List Updation
4. Regarding Remedial Lecture Time Table
5. About IIC Report Pending Follow-Up
6. Any Other Subject with the Permission of Principal Sir



**PRINCIPAL**  
 (Dr. K. J. Karande)

Sr. No.	Name of the Staff	Sign	Sr. No.	Name of the Staff	Sign
1.	Dr. S.G. Kulkarni		9.	Dr. S.D. Katarcar	
2.	Dr. C.P. Pise		10.	Dr. S.C. Mani	
3.	Dr. Godbole B.B.		11.	Mrs. A.C. Pise	
4.	Dr. S.S. Kadam				
5.	Dr. S.S. Deshpande				
6.	Dr. S.S. Kulkarni				
7.	S.V. Pansale				
8.	Mr. A.I. Nika				



Savitribai Phule Shikshan Prasarak Mandal's

# SKN SINHGAD COLLEGE OF ENGINEERING

(Approved by AICTE, Recognized by DTE (MS) & Affiliated to Solapur University, Solapur)

Accredited 'A+' Grade by NAAC

DTE Code: EN-6643

Prof. M. N. Navale  
M. E. (Elect.), M.E. (I), MBA  
PRESIDENT

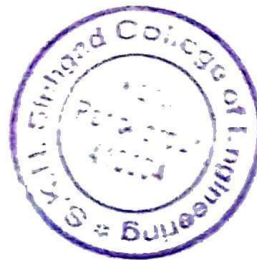
Dr. Rohit M. Navale  
M. E. (Mech.)  
GENERAL SECRETARY


Dr. K. J. Karande  
M. Tech., Ph. D. E. B.T.O.  
PRINCIPAL

Date: 16/10/2023

## Minutes of Meeting

- The Hon. Principal Sir took follow up from all the head of department and criteria head regarding NBA criteria work progress and also guided about same has been complete on or before 21<sup>st</sup> Oct. 2023.
- The Hon. Principal Sir instructed to all the heads of the departments about syllabus coverage review and question paper preparation for UT-II.
- The instructions given by principal sir to all the head of department about university carry on circular as well as university from filling from the students in current week.
- The vice principal sir instructed to all the head of department about remedial lectures time table preparation from the 4<sup>th</sup> Nov. to important subjects.
- The vice principal sir took follow up from all the head of department about pending IIC report from faculty coordinators and instructed about same should be submit in this week only.
- The general discussion happened on visit plan on 01<sup>st</sup> Nov. 23 to AISSMS COE Pune for NBA work file preparation.



  
PRINCIPAL  
(Dr. K. J. Karande)



Savitribai Phule Shikshan Prasarak Mandal's  
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M. E. (Elect.), MIE (I), MBA  
PRESIDENT

**Dr. Rohit M. Navale**  
M. E. (Mech.)  
GENERAL SECRETARY

**Dr. K. J. Karande**  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

Date: 25/10/2023

**MEETING CIRCULAR**

All the head of department & academic deans are informed to attend the meeting on 25/10/2023 at 11.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. Regarding status of NBA criteria work
2. Regarding term grant certificate from students
3. About Syllabus Coverage & Question Paper Preparation For UT-II
4. About University Form Filling and Carry on Students List Updation
5. Regarding Remedial Lecture Time Table
6. About IIC Report Pending Follow-Up
7. Any Other Subject with the Permission of Principal Sir



*[Signature]*  
**PRINCIPAL**  
(Dr. K. J. Karande)

Sr. No.	Name of Staff	Signature	Sr. No.	Name of Staff	Signature
1	Dr. S.G. Kulkarni	<i>[Signature]</i>	8	Dr. A.O. Mulani	<i>[Signature]</i>
2	Dr. C. G. Pige	<i>[Signature]</i>	9	Dr. S. C. Dais	<i>[Signature]</i>
3	Dr. S.D. Katekar	<i>[Signature]</i>			
4	Dr. Godbole B.B.	<i>[Signature]</i>			
5	Dr. Kadam S.S.	<i>[Signature]</i>			
6	S.V. Pinsale	<i>[Signature]</i>			
7	Dr. S.S. Kulkarni	<i>[Signature]</i>			



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**Prof. M. N. Navale**  
M. E. (Elect.), MIE (I), MBA  
PRESIDENT

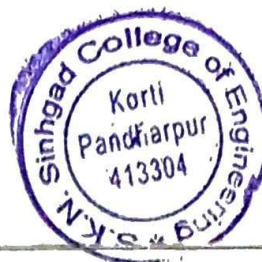
**Dr. Rohit M. Navale**  
M. E. (Mech.)  
GENERAL SECRETARY


**Dr. K. J. Karande**  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

**Date: 25/10/2023**

**Minutes of Meeting**

- The Hon. Principal Sir took follow up from all the head of department and criteria head regarding NBA criteria work progress and also guided about same has been complete on or before 27<sup>th</sup> Oct. 2023.
- The instructions given by principal sir to all the head of department about term grant certificate from the all students should be complete on or before 10<sup>th</sup> Nov. 2023
- The Hon. Principal Sir instructed to all the heads of the departments about syllabus coverage review and question paper preparation for UT-II.
- The instructions given by principal sir to all the head of department about university carry on circular as well as university from filling from the students in current week.
- The vice principal sir instructed to all the head of department about remedial lectures time table preparation from the 4<sup>th</sup> Nov. to important subjects.
- The vice principal sir took follow up from all the head of department about pending IIC report from faculty coordinators and instructed about same should be submit in this week only.
- The general discussion happened on visit plan on 02<sup>nd</sup> Nov. 23 to AISSMS COE Pune & MIT Lab visit for NBA work file preparation.



  
**PRINCIPAL**  
**(Dr. K. J. Karande)**



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Prof. M. N. Navale  
M. E. (Elect.), MIE (I), MBA  
PRESIDENT

Dr. Rohit M. Navale  
M. E. (Elect.)  
GENERAL SECRETARY

DTE Code: EN-6643

Dr. K. J. Karande  
M. Tech, Ph.D. (Elect.)  
PRINCIPAL

Date: 30/10/2023

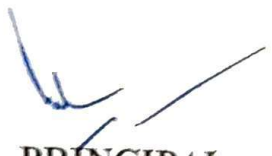
MEETING CIRCULAR


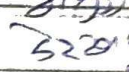

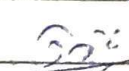



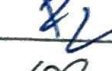

All the head of department & academic deans are informed to attend the meeting on 30/10/2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. Regarding status of NBA criteria work
2. Regarding question bank set to students
3. About syllabus coverage & question paper preparation for prelim
4. About COPO subject wise checking form next week
5. Regarding project topic registration on YUKTI portal
6. About IIC report pending follow-up
7. Any other subject with the permission of principal sir



  
PRINCIPAL  
(Dr. K. J. Karande)

Sl. No.	Name of the Staff	Signature	Sl. No.	Name of the Staff	Signature
1	Dr. S. G. Kulkarni		2	Dr. S. G. Deshpande	
2	Dr. A. O. Mulani		3	Mr. S. C. Malhotra	
3	Mr. A. I. Nikam				
4	Dr. S. S. Kadam				
5	Dr. C. P. Pise				
6	S. V. Pinyale				
7	Dr. Godbole B. B.				



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DTE Code: EN-6643

**Prof. M. N. Navale**  
M. E. (Elect.), MIE (I), MBA  
PRESIDENT

**Dr. Rohit M. Navale**  
M. E. (Mech.)  
GENERAL SECRETARY


**Dr. K. J. Karande**  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

Date: 30/10/2023

**Minutes of Meeting**

- The Hon. Principal Sir took follow up from all the head of department and criteria head regarding NBA criteria work progress and also guided about same has been complete on or before 04<sup>th</sup> Nov. 2023.
- The instructions given by principal sir to all the head of department about question bank set preparation from subject teacher to students for prelim examination.
- The Hon. Principal Sir instructed to all the heads of the departments about syllabus coverage review and question paper preparation for prelim examination from the subject in-charges.
- The instructions given by principal sir to all the head of department and criteria head about COPO subject wise checking in next week from internal committees.
- The vice principal sir instructed to all the head of department about final year project topics registration on YUKTI portal upto 20<sup>th</sup> Nov. from the project guide.
- The vice principal sir took follow up from all the head of department about pending IIC report from faculty coordinators and instructed about same should be submit in this week only.
- The general discussion happened on visit plan on 03<sup>rd</sup> Nov. 23 to AISSMS COE Pune & MIT Lab visit for NBA work file preparation.



  
PRINCIPAL  
(Dr. K. J. Karande)





Kavayitri Balika Shiksha Yojana Prasarit Mantralaya  
**SKN SINHGAD COLLEGE OF ENGINEERING**

(Approved by AICTE, Recognized by UGC (FTE) & Affiliated to Sahakar University, Solapur)

Accredited 'A' Grade by HAAE

Prof. M. N. Navale  
 ASST. CHIEF EXECUTIVE OFFICER  
 PRINCIPAL

Dr. Rohit M. Navale  
 M. E. (Mech.)  
 GENERAL SECRETARY

17/11/2023  
 Dr. K. J. Karande  
 PRINCIPAL

Date: 17/11/2023

**MEETING CIRCULAR**

All the head of department & academic deans are informed to attend the meeting on 06/11/2023 at 10.00 am sharp in Board Room without fail

The agenda items proposed are as detailed below:

1. Regarding checking of COPO mapping department wise
2. Regarding question bank set to students
3. About syllabus coverage & question paper preparation for prelim
4. About ERP software teaching plan and TG meeting updation
5. Regarding project topic registration on YUKTI portal
6. About IIC report pending follow-up
7. Any other subject with the permission of principal sir



PRINCIPAL  
 (Dr. K. J. Karande)

Sl. No.	Name of the Staff	Signature	Sl. No.	Name of the Staff	Signature
1	Dr. S. G. Kulkarni		8	Dr. S. S. Deshpande	
2	Dr. S. C. Patil		9	Dr. S. S. Kulkarni	
3	Dr. C. P. Pise		10	Mr. A. J. Nikam	
4	S. V. Pingale				
5	Dr. A. D. Mulani				
6	Dr. B. B. Chidambale				
7	Dr. S. S. Badam				



Savitribai Phule Shikshan Prasarak Mandal's  
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Accredited 'A+' Grade by NAAC

DTE Code: EN-6643

**Prof. M. N. Navale**  
M. E. (Elect ), MIE (I), MBA  
PRESIDENT

**Dr. Rohit M. Navale**  
M. E. (Mech.)  
GENERAL SECRETARY


**Dr. K. J. Karande**  
M. Tech., Ph. D. (E &TC)  
PRINCIPAL

Date: 06/11/2023

Minutes of Meeting

- The instructions given by Hon. principal sir to all the head of department and criteria head about COPO subject wise checking today onwards from internal committees as per schedule decided department wise.
- The instructions given by principal sir to all the head of department about question bank set preparation from subject teacher to students for prelim examination.
- The Hon. Principal Sir instructed to all the heads of the departments about syllabus coverage review and question paper preparation for prelim examination from the subject in-charges in this week only.
- The vice principal sir instructed to all the head of department about ERP software teaching plan and TG updation on portal in this week from all the staff members.
- The vice principal sir instructed to all the head of department about final year project topics registration on YUKTI portal upto 20<sup>th</sup> Nov. from the project guide.
- The vice principal sir took follow up from all the head of department about pending IIC report from faculty coordinators and instructed about same should be submit in this week only.
- The general discussion happened on the tentative schedule received by PAHSUS regarding all program final examinations planned by the university.



  
PRINCIPAL  
(Dr. K. J. Karande)



Savitribai Phule Shikshan Prasarak Mandal's  
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DTE Code: EN-6643

**Prof. M. N. Navale**  
 M. E. (Elect), MIE (I), MBA  
 PRESIDENT

**Dr. Rohit M. Navale**  
 M. E. (Mech.)  
 GENERAL SECRETARY

**Dr. K. J. Karande**  
 M. Tech., Ph. D. (E&TC)  
 PRINCIPAL

Date: 27/11/2023

**MEETING CIRCULAR**

All the head of department & academic deans are informed to attend the meeting on 27/11/2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. Regarding COPO mapping work review department wise
2. Regarding university examination form filling review
3. About NBA prequalifier and SAR preparation
4. About ERP software teaching plan and TG meeting updation
5. Regarding all course POE time table
6. Any other subject with the permission of principal sir



PRINCIPAL  
 (Dr. K. J. Karande)

Sr. No.	Name of the staff	Signature	Sr. No.	Name of the staff	Signature
1)	Dr. S.G. Kulkarni		8	Dr. S.S. Kadam	
2)			9	S.V. Pingale	
3)	Dr. C.P. Pise		10	Dr. S.S. Kulkarni	
4	Mr. A.E. Nikam		11	Dr. A.O. Mulani	
5.	Dr. S.G. Deshpande		12	Mr. S.C. Mani	
6	Mr. N.M. Sawant				
7.	Dr. B.B. Godbole				

PAGE No	
DATE	/ /



Savitribai Phule Shikshan Prasarak Mandal's  
**SKN SINHGAD COLLEGE OF ENGINEERING**

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Accredited 'A+' Grade by NAAC

DTE Code: EN-6643

**Prof. M. N. Navale**  
M. E. (Elect.), MIE (I), MBA  
PRESIDENT

**Dr. Rohit M. Navale**  
M. E. (Mech.)  
GENERAL SECRETARY

**Dr. K. J. Karande**  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

**Date: 27/11/2023**

**Minutes of Meeting**

- The instructions given by Hon. principal sir to all the head of department and criteria head about COPO subject wise checking from internal committees as per schedule decided department wise and also taken review.
- The Hon. Principal Sir took follow-up from examination coordinator Prof. A. D. Harale sir regarding examination form filling from students and also instructed for fee recovery from the students as per the new circular from the university about the date extension for exam form filing.
- The instructions given by principal sir to all the head of department and criteria head about NBA prequalifier and SAR preparation on or before 2<sup>nd</sup> Nov. 2023.
- The vice principal sir instructed to all the head of department about ERP software teaching plan and TG updation on portal in this week from all the staff members.
- The principal sir given guidelines to all the head of department regarding conduction of POE for all classes as per university schedule and also taken instructed about defaulter student's action criteria.
- The general discussion happened on the tentative schedule received by PAHSUS regarding all program final examinations planned by the university.



**PRINCIPAL**  
**(Dr. K. J. Karande)**



# SKN SINGHAD COLLEGE OF ENGINEERING

Approved by AICTE, Recognized by DTE MS & Affiliated to Savitribai Phule Pune University, India

Accredited A- Grade by NAAC

Prof. M. B. Navale  
Principal

Dr. Ramesh M. Navale  
General Secretary

DTE Code EN-6648  
Dr. K. J. Karande  
Principal

Date: 14/05/2023

## MEETING CIRCULAR

All the head of department & academic deans are informed to attend the meeting on 14/05/2023 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. Regarding COPO mapping work review department wise
2. Regarding university examination form filling review
3. About NBA prequalifier and SAR preparation
4. About training activity to third year students
5. Regarding all course POE time table
6. Any other subject with the permission of principal sir



PRINCIPAL  
(Dr. K. J. Karande)

Sl. No	Name of the Staff	Sl. No	Name of the Staff
1	Dr. S. G. Kulkarni		N.M. Sawant
2	Dr. B.B. Godbole		A.I. Nikam
3	Dr. S. G. Deshpande		
4	Dr. C. P. Pise		
5	Dr. A. O. Mulani		
6	Dr. S. D. Kadam		
	Dr. S. S. Guljarni		



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DTE Code: EN-6643

**Prof. M. N. Navale**  
M.E. (Elect.), M.B.A., MBA  
PRESIDENT

**Dr. Rohit M. Navale**  
M.E. (Mech.)  
GENERAL SECRETARY


**Dr. K. J. Karande**  
M.Tech., Ph.D. (E & TC)  
PRINCIPAL

Date: 04/12/2023

Minutes of Meeting

- The Hon. principal sir took review from the to all the head of department and criteria head about COPO subject wise checking status and also action taken on those who are defaulter.
- The Hon. Principal Sir took follow-up from examination coordinator Prof. A. D. Harale sir regarding examination form filling from students and also instructed for fee recovery from the students as per the new circular from the university about the date extension for exam form filing.
- The instructions given by principal sir to all the head of department and criteria head about NBA prequalifier and SAR preparation on or before 5<sup>th</sup> Nov. 2023.
- The training and placement officer Dr. S. D. Katekar Sir briefed about training activity to third year students planed in-between 9<sup>th</sup> to 22<sup>nd</sup> Jan. 2023.
- The principal sir given guidelines to all the head of department regarding conduction of POE for third year and final year classes as per university schedule.
- The general discussion happened on the first external NBA committee invited for NBA work verification on December 8th, 2023.



  
**PRINCIPAL**  
(Dr. K. J. Karande)

Savitribai Phule Shikshan Prasarak Mandal's  
**SKN SINHGAD COLLEGE OF ENGINEERING**  
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Accredited 'A+' Grade by NAAC



**Prof. M. N. Navale**  
 M. E. (Elect.), MIE (I), MBA  
 PRESIDENT

**Dr. Rohit M. Navale**  
 M. E. (Mech.)  
 GENERAL SECRETARY

DTE Code: EN-6643

**Dr. K. J. Karande**  
 M. Tech., Ph. D. (E & TC)  
 PRINCIPAL

Date: 11/12/2023

**MEETING CIRCULAR**

All the head of department & academic deans are informed to attend the meeting on 11/12/2023 at 09.30 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. Regarding COPO mapping work review department wise
2. About NBA prequalifier and SAR preparation
3. Regarding all course POE time table
4. About prelim paper checking
5. Regarding ISE & term work mark sheet preparation
6. Any other subject with the permission of principal sir



PRINCIPAL  
 (Dr. K. J. Karande)

Sr No	Name of Staff	Signature	Sr No	Name of Staff	Signature
1	Dr. S.G. Kulkarni		8	Dr. S.S. Kulkarni	
2	Dr. S.G. Deshpande		9	Dr. B.B. Godbole	
3	N.M. Sawant		10	Dr. S.D. Kotecha	
4	Dr. C.P. Pise		11	Mr. S.V. Pingale	
5	Dr. A.O. Mulani				
6	Dr. S.S. Kadam				
7	Mr. A.I. Nikam				
8	N				



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M. E. (Elect.), MIE (I), MBA  
PRESIDENT

**Dr. Rohit M. Navale**  
M. E. (Mech.)  
GENERAL SECRETARY


**Dr. K. J. Karande**  
M. Tech., Ph. D. (E & TC)  
PRINCIPAL

**Date: 11/12/2023**

**Minutes of Meeting**

- The Hon. principal sir took follow-up from the to all the head of department and criteria head about external pune committee members observations related to each criteria and COPO word file checked by committee members department wise.
- The instructions given by principal sir to all the head of department and criteria head about NBA registration phase I and prequalifier and SAR preparation on or before 16<sup>th</sup> dec. 2023.
- The principal sir given guidelines to all the head of department regarding conduction of POE for third year and final year classes as per university schedule in this week.
- The vice principal sir briefed to all the head of department about prelim paper checking should be complete in this week from the all subject teachers and compile marks in shared sheet.
- The vice principal sir given instructions to all the head of department regarding ISE & term work mark sheet preparation and finalization of ISE and term work marks in this week only.
- The general discussion happened on the National Institutional Ranking Framework (NIRF) and instructions given to NIRF coordinator Prof. S. C. Mali about portal data filling for NIRF-2024.



  
**PRINCIPAL**  
**(Dr. K. J. Karande)**





SPSPM

# Savitribai Phule Shikshan Prasarak Mandal's SKN SINHGAD COLLEGE OF ENGINEERING

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Accredited 'A+' Grade by NAAC

Prof. M. N. Navale  
M.Tech. (Mech) M.B.A.  
PRESIDENT

Dr. Rohit M. Navale  
M.Tech. (Mech)  
GENERAL SECRETARY

DTE Code: EN-6643

Dr. K. J. Karande  
M.Tech. Ph.D. (Mech)  
PRINCIPAL

Date: 08/01/2024

## MEETING CIRCULAR

All the head of department & academic deans are informed to attend the meeting on 08/01/2024 at 10.00 am sharp in Board Room without fail.

The agenda items proposed are as detailed below:

1. Regarding preparation word file of COPO mapping
2. About NBA SAR preparation and filling on portal
3. Regarding SY B.Tech. course POE time table
4. Regarding ISE & term work mark sheet preparation
5. About ICA Journals finalization for next semester
6. Regarding AICTE portal filling for academic year 2024-25
7. Any other subject with the permission of principal sir



PRINCIPAL  
(Dr. K. J. Karande)

Sr. No.	Name of the Staff	Sign	Sr. No.	Name of the Staff	Sign
1	Dr. S.G. Kulkarni		1	Mr. M. Sawant	
2	Dr. B.B. Godbole		2	Dr. S.S. Kulkarni	
3	Dr. S.S. Kadam		3	Dr. S.D. Kutekar	
4	Dr. A.O. Mulani				
5	Mr. S.V. Pingale				
6	Dr. C.P. Pise				
	Mr. A.J. Nikan				



SPSPM

Savitribai Phule Shikshan Prasarak Mandal's

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DTE Code: EN-6643

Prof. M. N. Navale  
M.Tech. (Mech) MBA  
PRESIDENT

Dr. Rohit M. Navale  
M.Tech. (Mech)  
GENERAL SECRETARY


Dr. K. J. Karande  
M.Tech. Ph.D. (Engg)  
PRINCIPAL

Date: 08/01/2024

## Minutes of Meeting

- The Hon. principal sir took follow-up from the to all the head of department regarding COPO word file status.
- The instructions given by principal sir to all the head of department and criteria head about NBA SAR preparation and same should be filling on the NBA portal.
- The general discussion happened all SY B.Tech. Courses POB time table which start from second last week of Jan. month.
- The vice principal sir given instructions to all the head of department regarding third and final year classes ISE & term work mark sheet preparation and finalization of in this week only.
- The principal sir given guidelines to all the head of department regarding ICA Journals finalization for next semester and same should be given to printing in this week only from the all subject teachers.
- The general discussion happened regarding AICTE portal filling for academic year 2024-25 with starting a new program level as MCA & diploma and additional course AI&DS.
- The Hon. principal sir took follow-up regarding ongoing university examination from the examination coordinator Prof. A. D. Harale.



  
PRINCIPAL  
(Dr. K. J. Karande)